



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Monday, August 4, 2025
6:00 PM**

SPECIAL MEETING

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance led by Reverend Cory Young of First United Methodist Church.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Special Meeting Minutes - July 22, 2025

2. ORDINANCE 3RD READING

Council Consideration of an Ordinance to Amend Chapter 18, Sections 18-2 through 5, 18-7 through 11, 18-20 through 22 of the Gillette City Code.

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. ORDINANCE 3RD READING

Council Consideration of an Ordinance to Amend Chapter 7, Sections 7-1 through 5, 7-17, 7-18, 7-20 and 7-29 of the Gillette City Code.

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. ORDINANCE 2ND READING

Council Consideration of an Ordinance Approving and Authorizing an Amendment to Ordinance 3961 and Associated Amended PUD Final Plat, The Villas at Legacy Ridge to be known as Resubdivision of Lots 6E & 7E, Block 2 of the Villas at Legacy Ridge, Phase 1 P.U.D.; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 4/0)

Staff Reference: Ry Muzzarelli, PE, Director of Development Services

5. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. Council Member Smith - \$369.78

Staff Reference: Michelle Henderson, Finance Director

2. Council Member Gross - \$679.19

Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. Years of Service Recognition - Brian Law, Utilities, 30 Years of Service

Staff Reference: Joff Pilon, Utilities Director

**2. A Proclamation Designating August 27, 2025 as *Happy Girls Don't Do That Day*.
~ MaLinda Perry**

Staff Reference: Michael H. Cole, City Administrator

**3. A Proclamation Designating August 15th & 16th, 2025 as the *40 Year Anniversary Celebration of Cam-Plex*.
~ Laura Chapman, Campbell County Public Land Board Chair and Aaron Lyles, Cam-Plex Executive Director**

Staff Reference: Michael H. Cole, City Administrator

4. ECED Update - Rusty Bell, CEO

Staff Reference: Michael H. Cole, City Administrator

5. Chapter 13 Nuisance Compliance Presentation

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

6. Things to Know Video for August, 2025

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

H. UNFINISHED BUSINESS

I. NEW BUSINESS

- 1. Council Consideration of a Request for Funding for the 2025 Energy Capital Start-up Challenge Pitch Competition in the amount of \$10,000.00.**

Staff Reference: Michael H. Cole, City Administrator

- 2. Council Consideration of a Special Event permit including live music at the City Park on September 14th from 6:00 p.m. to 8:00 p.m. for a Worship Service, requested by the Christian Church of Gillette.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 3. Council Consideration of a Special Event permit including a partial street closure on the corner of Gillette Ave. and 3rd St. Plaza from 6:00 p.m. on Friday, September 5 until 10:00 a.m. on Saturday, September 6th, for the purpose of setting up a large tent for the Gillette Main Street Brews & Cruise, requested by Gillette Main Street.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

- 4. Council Consideration for the Acceptance of Public Improvements for the Providence Crossing Park Irrigation Project, Installed by G & G Landscape, Inc. in the Amount of \$140,000.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 5. Council Consideration for the Acceptance of Public Improvements for the 2025 Asphalt Pothole Repair Project Constructed by Croell, Inc., in the Amount of \$255,506.44 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 6. Council Consideration for a Bid Award for the Warren & 5th Street Surfacing Repair Project to S & S Builders, in the Amount of \$72,270.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 7. Council Consideration of a Bid Award for the Foothills Reconstruction Project, to DRM, Inc, in the Amount of \$ 3,715,393.16 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 8. Council Consideration of a Bid Award for the Gillette Regional Water Supply Project: Priority 5 for the Gillette Regional Airport and Means ISD to DRM, Inc., in the Amount of \$2,800,148.47.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 9. Council Consideration of a Bid Award for the Council of Community Services Renovation Project, to Hladky Construction, Inc, in the Amount of \$1,155,024.91.**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 10. Council Consideration of a Professional Services Agreement for Engineering Services Associated with the Remington Drainage Improvements, with KLJ Engineering LLC, in the Amount of \$50,000.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 11. Council Consideration of a Professional Services Agreement for Construction Management Services Associated with the Heritage Lift Station Replacement Project, with HDR Engineering Inc, in the Amount of \$330,819.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 12. Council Consideration of the Integrated Amended Gillette/Wright/Campbell County Fire Protection Joint Powers Agreement Fifth Amendment -- 2025 D.B.A. Campbell County Fire Department.**

Staff Reference: Sean A. Brown, City Attorney

- 13. Council Consideration of a Pre-Annexation Agreement between the City of Gillette and Bill Chasteen for property located at 5437 S Douglas Highway.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 14. Council Consideration of a Pre-Annexation Agreement between the City of Gillette and Daniel and Debby Ward for Property Located in the Northwest Portion of the Northwest Section 9, Township 49, Range 72 Along West Southern Drive.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

15. ORDINANCE 1ST READING

Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of a 20-Foot-Wide General Utility & Water Line Easement Recorded in Book 11 of Plats, Page 241, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 6/0)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

16. ORDINANCE 1ST READING

Council Consideration of an Ordinance to Amend the Electrical Line Extension Policy for the City of Gillette and to Amend Chapter 17, 17-5 of the Gillette City code to Include Reference to the Amended Electrical Line Extension Policy.

Staff Reference: Joff Pilon, Director of Utilities; Sean Brown, City Attorney.

J. PUBLIC HEARINGS AND CONSIDERATIONS

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. Council Meeting Safety & Public Meeting Rules.

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

1. Executive Session for the purpose of Potential Litigation Pursuant to W.S. 16-4-405(a)(iii) and Real Estate Pursuant to W.S. 16-4-405(a)(vii).

Staff Reference: Sean Brown, City Attorney

N. ADJOURNMENT